

# **1** TERMS & CONDITIONS

## **ARMS ACADEMY – Admission & Academic Terms**

**Last Updated: 18 February 2026**

**Registered Office:**

3rd Floor, Times Square, Near Sai Temple, Pune Satara Road, Maharashtra, India

**Official Email:** info@armsacademy.org

**Grievance Support:** +91 9168760208

---

## **1. Acceptance of Terms**

By applying for admission and/or paying any fee, the Parent/Guardian and Student confirm that:

- They have carefully read and understood all Terms & Conditions.
- They agree to abide by all academic, financial, and disciplinary policies of ARMS ACADEMY.
- Consent becomes legally binding upon payment of fees.

Any deficiency in understanding shall not be considered a ground for non-compliance.

---

## **2. Academic Policy**

- Compulsory subjects must be taken unless authorized in writing by management.
  - Change of subject after admission is not permitted.
  - Addition of subject(s) may be allowed upon payment of applicable fees.
  - No repetition of missed portions due to absence.
  - No re-examinations will be conducted.
  - Students absent for tests must collect question paper within 10 days.
  - Evaluated answer sheets will be returned within 3 weeks.
- 

## **3. Attendance & Discipline**

- Minimum 90% attendance is mandatory.
  - Absence must be supported by a written parent/guardian explanation.
  - Late entry may not be permitted.
  - Misbehavior may result in suspension or expulsion without refund.
  - Posting false/negative communication about the institute on social media may lead to expulsion.
  - The director's decision shall be final and binding.
- 

## 4. Code of Conduct

- Mobile phones/tablets are not permitted during classes or tests.
  - Devices must be deposited in office if carried.
  - The institute is not responsible for loss/theft of personal belongings.
  - Parents/students shall not contact faculty or staff on personal numbers.
  - Meetings require prior appointment.
  - Misbehavior by parents may lead to rustication of the student.
- 

## 5. Fee & Financial Policy

- Fees must be paid in advance.
  - Installment payments require post-dated cheques.
  - Late fee: ₹50 per day until month-end.
  - Cheque bounce penalty: ₹500 (cash only).
  - Re-admission fee after name struck off: ₹2,500.
  - GST (currently 18%) is applicable and any future increase shall be borne by the student.
  - Fees once paid are non-transferable.
- 

## 6. Institute Rights

ARMS ACADEMY reserves the right to:

- Change batch, timing, venue, or program structure without prior notice.
  - Amend rules, policies, or conditions at any time.
  - Use student photographs/videos for publicity if student secures rank/selection.
-

## **7. Force Majeure**

The institute shall not be liable for disruptions caused due to natural calamities, fire, government orders, electrical failures, or situations beyond control.

---

## **8. Final Declaration**

By taking admission and paying fees, Parent/Guardian declares:

“I have read and understood the Terms & Conditions and agree to abide by the same.”

---